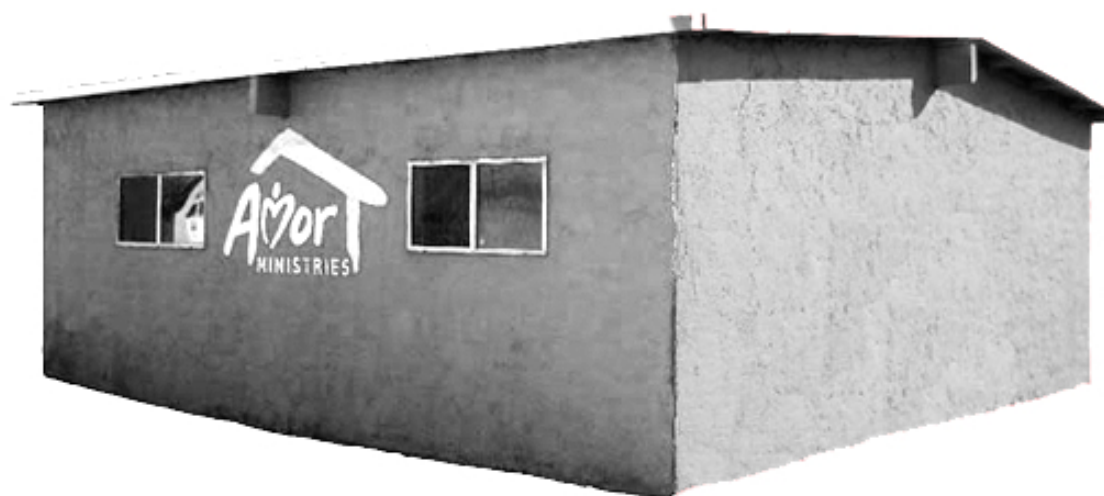


St. Mark's Lutheran Church
Mission Trip to
Mexico



July 24-31, 2011
Adult Leader Packet

MEXICO 2011 POLICIES

Driving:

- 1) No one under 25 without a chauffer's license may drive rentals.
- 2) Drivers are not to exceed the speed limit (especially backwards...).
- 3) Seat belts must be used by everyone.

Clothing:

- 1) No shorts or tank tops on site, shirts to be worn at all times.
- 2) No obscene t-shirts or shirts with messages incompatible with our witness.
- 3) No sandals to be worn at work site (duh).

Worksite:

- 1) Do not leave the site without an adult! You MUST know where all your kids are at all times!
- 2) Move around in mixed gender groups, at Amor's discretion.

Administrative:

- 1) Check with Justin, re: leaving the campsite for any reason.
- 2) Refer any medical problem to the camp doctor.
- 3) Bring all serious youth offenses to Justin, do not try to 'work it out'.

Campsite:

- 1) No guys in girls' tents, no girls in guys' tents, PERIOD.
- 2) Youth have agreed to participate- no wandering around during group time, quiet times or campfires.
- 3) Quiet time is quiet (shhhhhh)
- 4) No personal stereos or video game systems
- 5) Absolutely no alcohol, tobacco or drug use or possession will be tolerated.
- 6) Do not leave the camp boundaries without an adult and without Justin's knowledge for ANY reason.

Shopping:

- 1) Do not buy obscene t-shirts, drug paraphernalia, knives, alcohol, cigarettes, and shirts depicting alcohol or drugs (duh).
- 2) Do not exceed established boundaries for any reason.

RULES FOR YOUTH

1. Youth not to leave site or camp without an adult.
2. No guys in girls' tents, no girls in guys tents. Send home.
3. No alcohol, tobacco or drug use or possession. Send home.
4. Dress appropriately to work in cross-cultural environment.
5. Participate. It makes it A LOT more fun if you do!

Mexico Leaders Serving Opportunities

Dates: July 24-31, 2011

A majority of leaders fit into one of these categories:

1. **Crew leader:** In charge of 5-6 kids for the week. Help lead discussions, facilitate work on building site, and nurture kids.
2. **Cook crew:** Help cook all meals for the entire camp. May need to help Lead Cook with preparation of food prior to trip.
3. **Site Foreman:** The expert on building THAT particular home. You work with Amor and family to finalize plans for the home, you prep the site for the groups each day and direct the work on site.

These are unique leadership jobs for 1 or 2 people, each job:

4. **Camp Doctor:** Will care for the kids, physically, throughout the week. Sets up, stocks, and runs the medical tent in Mexico. Prior to the trip, puts together individual site first aid kits. Also, may have to go out to work sites and care for injuries, illnesses, or just remind the kids to drink H2O.
5. **Lead Cook:** Organizes and leads the cook crew to make meals for the week. The biggest part of the job is preparing/buying/storing all the food before we go and making sure we have enough to last the week.
6. **Interpreter:** 1-2 people whose sole job is to communicate with the families for whom we build. Get to know them and share their stories with us at camp and on site. Your role is HUGE on the last day when we dedicate the homes in English AND Spanish.
7. **Videographer:** This person is in charge of video-taping the trip and getting the video edited for the Shareholder's Dinner- this portion can be delegated out to another, more qualified individual, if needed.
8. **Worship Leader:** This person is in charge of leading worship during morning and evening worship times as well as assisting with music during Vacation Bible School as needed.
9. **Speaker:** A selected person to do just that, speak at campfire. Can also help develop the "theme" of camp and write the morning devotionals.
10. **Trip Leader:** This is Justin's job. Leaders from #4-6 are part of the Administrative Team and I help you in any way you need so that we do our work "as unto Christ". I'm also doing a bunch of other things like handling registration, working with Amor, lodging, transportation, etc.

Mexico Mission Application

The Placement Process

Although St. Mark's Lutheran Church (SMLC) cannot promise a prospective volunteer placement, we will work toward an appropriate match. Each year, the number of volunteers required is predicated on the number of students who sign up for the Mexico trip. Please understand that this is NOT an adult Mission trip, adults are needed to fill specific needs to insure a meaningful, safe, growth experience for our high school age students. From time to time, there are more adults interested in this trip than there are jobs. A list of "alternates" will be compiled if you are not selected initially. All participants must complete the application process regardless of previous participation in this trip. Selection of participants will be at the discretion of the pastoral staff of SMLC.

Once the office receives a completed application, consultations take place, usually by phone. The individual volunteer is expected to pay \$350.00 by May 1 of the year in which the Mission trip will occur. One mandatory orientation session for individual volunteers will be held each year. All individual volunteers are expected to attend.

Characteristics of Successful Volunteers

Individual volunteers should possess the following characteristics:

1. A desire to work with High School & Middle School age students
2. A growing Christian faith and understanding of mission
3. Maturity and a sense of personal security and wholeness
4. Flexibility and willingness to work under the supervision of the Mission leader
5. Willingness to observe standards of behavior acceptable to the local custom, and stated SMLC standards. Including no alcohol, tobacco, or other drugs
6. Skills in interpersonal relationships, including intercultural and interracial experience
7. Educational preparation and/or skills appropriate to the position
8. Involvement in a local church
9. Physical and emotional health
10. A sense of humor

First Name: _____ Last Name: _____

Address: _____

City: _____ State: _____ Zip code: _____

Phone _____ Email: _____

Church Affiliation: _____

Have you ever participated in a foreign mission trip?: Yes / No (circle one)

If yes, please give a brief description of the trip:

Do you speak any Spanish?: Yes / No (circle one)

Describe level of ability/fluency:

Why are you interested in coming to Mexico?

Are you the parent or guardian of a student who will participate in this trip? Yes / No

If yes, is that High School Student in favor of you participating in this trip? Yes / No

What gifts/skills do you bring?

What do you hope to accomplish physically and spiritually by participating in this trip?:

Do you have volunteer experience? Yes / No (circle one)

If so please describe:

Have you read the Mexico Mission Policies? Yes / No

Do you accept the Mexico Mission Policies in their entirety? Yes / No

If yes, please initial this line indicating your knowledge and acceptance: _____

Are you willing to live and work under conditions that may be uncomfortable, unfamiliar, and require your flexibility and understanding, with respect for the local culture and SMLC leadership? Yes / No

Do you have any reservations about working under the direction of the SMLC Session appointed leaders? Yes / No

Do you agree to follow those directions regardless of whether you agree or not? Yes / No

Will you respect and observe all cultural customs of Mexico with regard to action and dress? Yes / No

Do you have any physical limitations? Yes / No

Describe: _____

PLACEMENT INTEREST. Please indicate your preference, if multiple apply, indicate your first, second, and third choice. (you may request a job description for any or all positions):

- _____ Cook
- _____ Medical Team
- _____ Crew Leader
- _____ Site Foreman
- _____ Media Specialist
- _____ Interpreter
- _____ Music/Worship Leader
- _____ Music Team

What musical instruments can you play? _____

Can you lead praise and worship? _____

Have you had any construction experience? Describe: _____

Do you have any first aid or emergency medical training? Describe: _____

Are you willing to accept any assignment that the placement team deems appropriate? Yes / No

REFERENCES

Full name Street City State Zip Occupation

1. _____

2. _____

3. _____

DUE TO THE IMPORTANT RELATIONAL ASPECT OF THIS MISSION : EACH APPLICANT MUST PASS A CRIMINAL BACKGROUND CHECK. AFTER REVIEWING YOUR APPLICATION, YOU MAY BE ASKED FOR FURTHER INFORMATION TO COMPLETE THIS TASK.

MEXICO 2011

July 24-31, 2011

Adult Registration & Agreement Form

Please Print:

FULL NAME _____ GENDER M or F

ADDRESS _____

E-MAIL _____

DATE OF BIRTH _____ YOUR HOME PHONE _____

Item 1:

I agree to fully participate in the entire program of Mexico: (meeting deadlines, raising support, attending required meetings, working, eating meals, sleeping, playing – all of it) and to fully participate with Jesus to love God and to love my neighbor as myself (remembering that love does no wrong to a neighbor).

Item 2:

With regard to the requirements set forth by this agreement, I understand and agree that failure to meet the requirements of this trip means that I forfeit my trip to Mexico. I agree to pay in advance the minimum cost of \$700.00, which I committed to raise if I forfeit my trip or cancel after June 1st.

Item 3:

I agree NOT TO BRING, PURCHASE, NOR HAVE IN MY POSSESSION **ANY FORM OF ALCOHOL, DRUGS OR TOBACCO** AT ANY TIME, FOR ANY REASON.

Item 4:

I understand my role as an adult leader for the trip. I may be a crew leader, site foreman, cook, translator, or in any other needed leadership role, but my primary purpose is to demonstrate in word and in deed, the love of Jesus Christ to each student, fellow mission trip participants, and the families we are helping.

I understand this agreement and hereby sign:

Date and signature of participant

**MEXICO 2011
MEDICAL RELEASE**

Name _____

Address _____

Phone _____

Insurance Co _____

Policy # _____ Phone # _____

DOB _____ Height _____ Weight _____

Immunization Date against Tetanus- if you haven't had a shot within the last 5 years, please plan on getting one at least one week prior to the trip date.

TETANUS _____

Afflictions (List appropriate date for affliction(s) that apply)

Asthma _____

Poison Oak _____

Ear Infections _____

Rheumatic Fever _____

Convulsions _____

Measles _____

Chicken Pox _____

German Measles _____

Hay Fever _____

Mumps _____

Insect Bite/Sting _____

Operations or serious illnesses (list dates) _____ None

Chronic or recurring illnesses _____ None

Other medical concerns or details we need to know about _____ None

Medicines taking _____ None

Allergies to food(s) or drugs _____ None Known

This health history is correct as far as I know. During the period of Mexico 2011, I hereby give my permission to the medical personnel to secure proper medical treatment (including hospitalization, anesthesia, ordering of injections and surgery) in the event that I cannot make these decisions for myself. Any exceptions to this consent and/or currently known medical condition(s) of this participant are added to the BACK OF THIS SHEET.

Signature of self

Date

Other emergency phone #

Name and relationship of emergency contact

MEXICO 2011 – July 24-31

What to Bring?

In general, bring as **LITTLE AS POSSIBLE!!!** Don't get carried away. This is a work camp, not a Hawaiian vacation. Flexible! Durable! Versatile! Make it fit in **ONE** suitcase (50 lbs. or less) and **ONE** small backpack.

- ___ Tent (you and your tentmates work it out)
- ___ Flashlight
- ___ **Photo ID (Very important-you should have it with you at all times)**
- ___ Bible and pen
- ___ Camera and film
- ___ Sleeping bag/ foam mattress
- ___ Pillow
- ___ Towel & Washcloth
- ___ First Aid/Prescription Medicine
- ___ Sunglasses
- ___ Sunscreen
- ___ Bathing suit- one piece for girls
- ___ Rain gear (poncho, rain coat or rain suit)

Tools:

Each person should bring:

- ___ Sturdy work gloves
- ___ Hammer
- ___ Nail pouch
- ___ Utility knife with extra blades
- ___ Wire cutters
- ___ Tape measure
- ___ Work pencil

Make sure your bags/tents/etc are clearly marked with your name. We suggest you invest in duct tape and a large permanent marker. Place in a conspicuous place.

Work Clothes:

- ___ Boots or hard soled shoes (tennis will do, not new ones)
- ___ Jeans, overalls or work pants (NO shorts for work)
- ___ Old T-shirts or sweat shirts (NO tank tops for work)
- ___ Sweatband or bandannas

Good Clothes (for travel and civilization):

- ___ Comfortable walking shoes
- ___ Clean jeans/pants/shorts
- ___ Nice sweater or jacket
- ___ Clean Undies & socks

Shoes:

- ___ Tennies
- ___ Work shoes
- ___ Shower/Beach shoes (flip-flops)

Toilet Articles:

- ___ Soap
- ___ Shampoo & conditioner
- ___ Toothbrush and toothpaste
- ___ Deodorant (please!)
- ___ Canteen or water bottle (A sturdy one with your name on it!)
- ___ Spray bottle (for cooling off)
- ___ Baby wipes (it is better than no bath at all...)
- ___ Solar shower (for all you who need to have a hot shower!)

!!!LISTEN UP FOLKS!!! YOU ARE LIMITED TO ONE DUFFEL BAG (50 lbs. or less) AND ONE SMALL BACKPACK, PERIOD. **NO EXCEPTIONS!!!**

Money:

- ___ Spending money: \$ 20? (up to you, don't go crazy)
- ___ Fast food money (for approximately 9 meals) \$ 50? (depends on how much you eat)

We recommend you keep your money on you at all times. Pouches in hidden places are good.

Do Not Bring:

- ___ Personal music players. (Any music you choose to bring should be for the entire van. If you want to bring your iPod, bring an adaptor for it!)
- ___ Your dog...any illegal drugs...any booze... too much money!

MEXICO 2011 FUNDRAISING

1. Every Mexico Participant may receive up to 20 stock certificates to sell. Each share will be sold for \$20. Selling all of them will pay \$400 toward the \$700 to go.
2. Sell them to your family, your friends, your neighbors, etc. Copy the letter above, or write a personal one of your own explaining the trip and your need to raise \$700. Send to family and friends who live out of town.
3. When someone agrees to buy a stock, put the buyer's name of the stock certificate, date it, and give to the buyer.
4. Record the buyer's name, address and phone number plus the number of shares sold and the total amount of money received. **THIS IS VERY IMPORTANT!!!**
5. Checks are to be made out to St. Mark's Lutheran Church with a note made in the memo area – **"Mexico 2011" and your name.**
6. When selling the stock, make sure people know what the stock is all about. This is not a moneymaking venture! It is a service trip!
7. What do the buyers get for their money? They get the satisfaction and good feelings of supporting this trip. They get to have an active role in providing housing to some very poor human beings. They get to invest in the spiritual life and character of the young person they support (that's you). They also get to attend the Mexico 2011 Sponsor's Dessert, which we will have on August 19 after we return. There will be video, testimonials, dessert and whatever we can create. It's a hoot!
8. Keep all of your materials together.
9. Certain amounts of money will be due at certain times:

\$70 Due when you register

\$350 Due by May 1

\$280 more due by July 17

(Many of our trip expenses need to be paid before we leave, so it is important to be timely with your payments!)